

EVENT PLANNING GUIDE

BANQUET, CONFERENCE, & HOTEL FACILITIES

Susquehanna University has several meeting spaces available for rentals:

- Degenstein Meeting Rooms 1-5: Dimensions are 27.5' x 14-10'
- Shearer Dining Rooms 1-3: Dimensions are 20' x 15-22'
- Evert Dining Room: Dimensions are 119' x 58'
- Mellon Lounge (for Exhibit Space): Dimensions are 110' x 40'



The University also has 800+ sleeping rooms available in the summer (mix of singles, doubles and triples).

Audio Visual Equipment available, as well as pre-function space, and outdoor reception areas suitable for small receptions.

Outside caterers not permitted. BYOB is permitted.

Traditional sit down, food stations and buffets available. Banquet menus available:
<https://susquehannacatering.catertrax.com>

Convenient "one stop shop" coordination of your events, through the Office of Event Management.



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